

ORCUTT UNION SCHOOL DISTRICT  
Regular Meeting of the Board of Trustees  
Wednesday, November 14, 2018  
Closed Session – 6:45 P.M.  
Public Session – 7:15 P.M.  
District Office Board Room  
500 Dyer Street, Orcutt, CA 93455

**CALL TO ORDER** 6:45 P.M.

- A. Pledge of Allegiance

**CLOSED SESSION PUBLIC COMMENTS**

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

**ADJOURN TO CLOSED SESSION**

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Dr. Deborah Blow, Superintendent and/or Susan Salucci
  - a. OEA
  - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
  - a. Certificated and Classified Management, and Confidential.  
Agency representative – Superintendent.
  - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.
6. Conference with Legal Counsel: Anticipated Litigation Pursuant to California Government Code section 54956.9(d) (2).

**RECONVENE TO PUBLIC SESSION** 7:15 P.M.

- B. Public Report on Action Taken in Closed Session
- C. Adoption of November 14, 2018, Agenda

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**PUBLIC COMMENT ANNOUNCEMENT**

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a *Public Comment Form* from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the Board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

D. Superintendent's Report

An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.

- 1. OCAF Report
- 2. LCAP Local Indicator Update
- 3. CAASP Update

E. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a *Request for Public Comment Form* which can be obtained from the Superintendent's secretary and submitted before the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called before Board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

F. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

**CONSENT AGENDA ITEMS**

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items.

Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Board Meeting, October 10, 2018
- E. Minutes, Special Curriculum Board Meeting, October 24, 2018
- F. Board Policy 0415, Equity, for second reading
- G. Board Policy 5123, Students Promotion/Acceleration/Retention, for second reading
- H. Board Policy 4140, 4240, Bargaining Units, for second reading
- I. Board Policy 4158, 4258, 4358, Employee Security, for second reading

It is recommended that the Board of Trustees approve Consent Agenda Items A through I as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ITEMS SCHEDULED FOR ACTION**

A. GENERAL

1. Acceptance of Gifts

**Olga Reed School** received 35 pumpkins from Carl and Charlene Abeloe, to be used for the Olga Reed School Harvest Festival.

**Orcutt Jr. High School** received a Kay Upright Bass, Amplifier and Gallien-Krueger Amplifier with a total donation value of \$2,000, from Douglas Moxness.

**Alice Shaw Elementary** received office and school supplies valued at \$800 from Jim Malins, and \$200 in Robotics supplies from Hyunmi Lee.

**Joe Nightingale Elementary** received a check for \$5,091.17 from The Comcast Foundation to be used as site administration sees fit.

It is recommended that the Board of Trustees accept these donations and request that a letter of acceptance and appreciation be forwarded to Carl and Charlene Abeloe, Douglas Moxness, Jim Malins, Hyunmi Lee and The Comcast Foundation.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2. 2018/19 Resolution No. 5, Recognition of Jim Peterson

It is recommended that the Board of Trustees adopt 2018/2019 Resolution No. 5, Recognition of Jim Peterson, as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3. 2018/19 Resolution No. 6, Recognition of Bob Hatch

It is recommended that the Board of Trustees adopt 2018/2019 Resolution No. 6, Recognition of Bob Hatch, as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4. 2018/19 Resolution No. 4, Recognition of Rob Buchanan

It is recommended that the Board of Trustees adopt 2018/2019 Resolution No. 4, Recognition of Rob Buchanan, as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

B. BUSINESS SERVICES

1. Board Policy 1400, Relations Between Other Governmental Agencies and the Schools

It is recommended that the Board of Trustees adopts Board Policy 1400, Relations between Other Governmental Agencies and the Schools, for the first reading and that it is placed on the next Consent Agenda for the second reading.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2. Board Policy 3320, Claims and Actions Against the District

It is recommended that the Board of Trustees adopts Board Policy 3320, Claims and Actions Against the District, for the first reading and that it is placed on the next Consent Agenda for the second reading.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3. Board Policy 3515.21, Unmanned Aircraft Systems (Drones)

It is recommended that the Board of Trustees adopts Board Policy 3515.21, Unmanned Aircraft Systems (Drones), for the first reading and that it is placed on the next Consent Agenda for the second reading.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4. Accounting of Developer Fees for the 2017-18 Fiscal Year (Annual Report) and Five-Year Developer Fee Report

It is recommended that the Board of Trustees approve the attached Annual and Five-Year Developer Fee Report as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

C. EDUCATIONAL SERVICES

1. School Site Plans for Ralph Dunlap, Pine Grove, Joe Nightingale, Patterson Road, Alice Shaw, Olga Reed, Lakeview Junior High, and Orcutt Junior High

It is recommended that the Board of Trustees approve the School Site Plans for, Ralph Dunlap, Pine Grove, Joe Nightingale, Patterson Road, Alice Shaw, Olga Reed, Lakeview Junior High, and Orcutt Junior High, as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

2. Music in the Park Band Trip

It is recommended that the Board of trustees approve the Music in the Park Band Trip, as submitted.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

1. Items from the Board

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, December 12, 2018, beginning with Closed Session beginning at 6:45 p.m., Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

**ADJOURN**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.*

*All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.*

Classified Personnel Action Report  
 Orcutt Union School District  
 November 14, 2018

TO: Deborah Blow, Ed.D.

SUBMITTED BY: Susan Salucci, Assistant Superintendent/Human Resources



SUBJECT: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Aguilar, Godolfredo	Patterson	Custodian, Night	17/6	8	\$175.00 per month	12/1/2018	Longevity – 20 years
Ames, Louise	Pine Grove	Child Care Coordinator	16/5	3.75	\$175.00 per month	1/1/2019	Longevity – 20 years
Arellano, Patricia	Transportation	Bus Driver, Substitute	18		\$17.22 per hour	10/9/2018	Substitute
Arellano, Patricia	Transportation	Bus Driver	18/2	3.0	\$18.07 per hour	11/1/2018	Permanent/Probationary
Barajas, Julissa	Lakeview	Child Nutrition Cashier	7/2	2.5	\$13.78 per hour	11/12/2018	New position (change positions; same rate)
Beas, Kariann	Olga Reed	ASES Homework Coach	8/6	3.5	\$125.00 per month	1/1/2019	Longevity – 10 years
Beas, Laura	Nutrition	Child Nutrition Worker, Substitute	7		\$12.10 per hour	10/17/2018	Substitute
Brieske, Michael	Technology	Computer Technician I	21/1	8	\$3,224 per month	11/1/2018	Permanent/Probationary
Brieske, Michael	Technology	Computer Technician I	21/1	8	\$25.00 per month	11/1/2018	Phone stipend
Christenson, Diane	Dunlap	Media Specialist	14/6	12	\$19.90 per hour	11/1/2018	Request reduction in hours (from 24 to 12 weekly)
Herrera, Lizeth	Nutrition	Child Nutrition Worker, Substitute	7		\$12.10 per hour	10/16/2018	Substitute
Johnson, Stephanie	Nutrition	Child Nutrition Worker	7/6	2.0	\$16.75 per hour	11/30/2018	Resignation
Logan, Ronald	Lakeview	Custodian, Head	18/6	8.0	\$175.00 per month	2/1/2019	Longevity – 20 years
Orahood, Mary	Dunlap Campus Connection	Child Care Assistant	6/6	3.75	\$175.00 per month	2/1/20109	Longevity – 20 years
Paz, Lizeth	Dunlap	Instructional Assistant I	11/1	3.5	\$14.48 per hour	10/15/2018	Permanent/Probationary
Peterson, Sarah	Lakeview	Child Nutrition Worker	7/6	3.25	\$16.75 per hour	5/22 - 5/31/2019	Request unpaid leave (7 work days)

Classified Personnel Action Report  
 Orcutt Union School District  
 November 14, 2018

TO: Deborah Blow, Ed.D.

SUBMITTED BY: Susan Salucci, Assistant Superintendent/Human Resources



SUBJECT: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Rowe, Summer	Dunlap	Child Nutrition Cook	9/6	3.75	\$17.59 per hour	8/14/2018	Increase in hours (.75 daily)
Salinas, Sylvia	Nutrition	Child Nutrition Worker, Substitute	7		\$12.10 per hour	10/29/2018	Substitute
Siemsen, Elena	Dunlap Campus Connection	Child Care Assistant	6/1	3.75	\$13.00 per hour	10/1/2018	Voluntary change in site for 17.75 hours weekly
Thompson, Shannon	Nightingale	Child Nutrition Cook	9/6	6.25	\$175.00 per month	2/1/2019	Longevity – 20 years
Vader Kidd, Leanne	Nightingale	Instructional Assistant/PE	11/2	5.25 per week	\$15.20 per hour	11/1/2018	Increase in hours (.75 per week)

# ORCUTT UNION SCHOOL DISTRICT

## Certificated Personnel Action Report

**TO:** Dr. Deborah Blow  
District Superintendent

**FROM:** Susan Salucci  
Assistant Superintendent, Human Resources

**DATE:** Board Meeting of November 14, 2018

**RE:** **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Ayers, Kelly	Olga Reed	Extra Duty	\$47.10/hr	9/6-9/27/18	IEP Meetings, 2 hrs
Barnewolt, Janene	Nightingale	Extra Duty	\$47.10/hr	9/10-9/25/18	IEP Meetings, 6 hrs
Benedict, Patricia	Patterson	Hourly	\$25	9/27-9/28/18	SIPPS Training, 12 hrs
Blanchard, Kimberly	Nightingale	Hourly	\$25	9/5-9/28/18	SIPPS, 102 hrs
Bormes, Lori	Dunlap	Hourly	\$25	9/5-9/26/18	Enrichment, 52 hrs
Brickey, Patrick	Lakeview	Extra Duty	\$40/hr	9/11-9/25/18 9/29/18	After School Comp Lab, 3 hrs Saturday School, 3 hrs
Buchanan, Sarah	Pine Grove	Hourly	\$25	9/5-9/28/18	Intervention, 89.5 hrs
Camacho, Diane	Nightingale	Hourly	\$25	9/5-9/27/18	SIPPS, 85 hrs
Canby, Erin	Shaw	Hourly	\$25	9/11-9/21/18	SIPPS, 23.5 hrs
Cantrell, Andrea	Dunlap	Hourly	\$25	9/5-9/28/18	Intervention, 102 hrs
Carter, Krista	Orcutt	Extra Duty	\$40/hr	9/17/18	Worked Prep, 1 hr
Chambless, Amy	Shaw	Extra Duty	\$47.10/hr	9/25/18	IEP Meeting, 1 hr
Cleveland, Paul	Lakeview	Extra Duty	\$40/hr	9/30/18	Sysop, 5 hrs
Cose, Michael	District	Hourly	\$30	2/5-2/14/18	Home & Hospital, 9 hrs
Cunningham, Tiffany	Orcutt	Extra Duty	\$40/hr \$350	9/6-9/27/18 9/5-10/02/18	After School Comp Lab, 5 hrs JH Sports Supervisor, 6 game bonus

\*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Cutler, Elizabeth	Lakeview	Extra Duty	\$50/ea	9/13/18	JH Sports Supervisor, 1 game
Del Carmen, Maria	Lakeview	Extra Duty	\$50/ea	9/6-9/18/18	JH Sports Supervisor, 2 games
De Lauer, Danielle	Orcutt	Extra Duty	\$40/hr	9/5/18	Worked Prep, 1 hr
Espinoza, Gabriel	Dunlap	Extra Duty	\$47.10/hr	8/15-9/13/18	IEP Meetings, 4 hrs
Fanshier, Rebecca	Pine Grove	Hourly	\$25	9/5-9/28/18	Intervention, 95 hrs
Fenske, Christina	Olga Reed	Hourly	\$25	9/6-9/25/18	Garden Ed, 13.5 hrs
Fraser, Jamie	Pine Grove	Extra Duty	\$47.10/hr	9/5-9/12/18	IEP Meetings, 2.5 hrs
Freitas, Jennifer	Patterson	Hourly	\$25	9/6/18	Long Term Sub Covering Back to School Night, 1.5 hrs
Freeland, Susan	Nightingale	Hourly	\$25	9/5-9/28/18	SIPPS, 102 hrs Intervention, 7 hrs
Garza, Linda	District	Hourly	\$50	8/28-9/26/18 8/7/18 9/5-9/24/18 8/30-9/28/18	Resource Support, 10 hrs Sped Training, 1 hr New Teacher/Intern Support, 5 hrs CASC Mentor, 11 hrs
Golden, Cassandra	Dunlap	Daily	\$110	9/4/18	Staff Development for TPSL, 1 day
Harlow, Kayla	Dunlap	Extra Duty	\$40/hr	8/10-9/11/18	IEP Meetings, 3.5 hrs
Heath, Ashley	Shaw	Hourly	\$25	9/5-9/28/18	SIPPS, 67.5 hrs
Henry, Kristi	Nightingale	Extra Duty	\$47.10/hr	9/20-9/24/18	IEP Meetings, 1.75 hrs
Holladay, Brittany	Dunlap	Hourly	\$25	9/5-9/28/18	Intervention, 108 hrs
Hopkins, Tiffany	Shaw	Hourly	\$25	9/12/18	SIPPS, 2 hrs
Hughes, Michelle	District	Hourly	\$25	9/10-9/12/18	ELPAC, 4 hrs
Jackson, Kacie	Orcutt	Extra Duty	\$40/hr	8/31/18	Sysop, 2.5 hrs
Jones, Kari	Patterson	Hourly	\$25	9/5-9/28/18	SIPPS, 97.5 hrs
Kaczor, Grazyna	Pine Grove	Daily	\$110	9/12-9/14/18	Shadow for Long Term Sub Assignment, 3 days
Kantorowski, Jennifer	Olga Reed	Hourly	\$25	9/21/18 9/6-9/28/18	Enrichment, 1.5 hrs Intervention, 74 hrs
Kirby, Jeff	Orcutt	Extra Duty	\$40/hr	9/10-9/13/18	Worked Prep, 2 hrs

\*To be prorated



<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Lara, Nichol	Pine Grove	Hourly	\$25	9/5-9/26/18	Enrichment, 44 hrs
Larrabee, Jennifer	Patterson	Hourly	\$25	9/5-9/28/18	Enrichment, 63 hrs
Lopez, Shannon	Nightingale	Extra Duty	\$47.10/hr	9/11-9/12/18	IEP Meetings, 2 hrs
Manfredi, Patty	Lakeview	Extra Duty	\$40/hr	9/5-9/26/18	Intervention, 6 hrs
McGarity, Susan	Pine Grove / Olga Reed	Extra Duty	\$40/hr	9/10-9/28/18	Before/After School Band, 9 hr
McKee, Vada	Orcutt	Extra Duty	\$40/hr	9/14/18	Worked Prep, 1 hr
Millan, Laurie	Shaw	Hourly	\$25	9/5-9/28/18	SIPPS, 89 hrs
Miller, Ashley	Shaw	Extra Duty	\$47.10/hr	9/10-9/25/18	IEP Meetings, 6.75 hrs
Monahan, Stefanie	Orcutt	Extra Duty	\$47.10/hr	9/14/18	IEP Meeting, 1.5 hrs
Murch, Tamara	Orcutt	Hourly	\$25	9/5-9/28/18	ELD, 67.5 hrs
Naess, Jennifer	Patterson	Extra Duty	\$47.10/hr	9/13-9/27/18	IEP Meetings, 1.5 hrs
Ortiz, Patricia	Nightingale	Extra Duty	\$40/hr	9/20/18	IEP Meeting, .5 hr
Parker, Jessica	Nightingale	Extra Duty	\$47.10/hr	9/18-9/20/18	IEP Meetings, 2 hrs
Parsley, Meghan	Shaw	Hourly	\$25	9/5-9/28/18	SIPPS, 99 hrs
Partida, Kristi	Lakeview	Extra Duty	\$50/ea \$40/hr	9/13/18 9/24/18	JH Sports Supervisor, 1 game Worked Prep, 1 hr
Perales, Anita	Nightingale	Extra Duty	\$47.10/hr	9/10-9/27/18	IEP Meetings, 3 hrs
Perez, Cecilia	Orcutt	Extra Duty	\$47.10/hr	9/6-9/14/18	IEP Meetings, 1.5 hrs
Richards, Laura	Nightingale	Hourly	\$25	9/5-9/26/18	Enrichment, 56 hrs
Rowe, Tiffany	Pine Grove	Hourly	\$25	2018-19	Enrichment, 14 hrs wk
Salvesen, Kris	Pine Grove	Hourly	\$25	9/7-9/29/18	Intervention, 54.75 hrs
Sanders, Gregory	Lakeview	Extra Duty	\$40/hr	9/6-9/13/18	After School Computer Lab, 2 hrs
Savaso, Lisa	Nightingale	Extra Duty	\$40/hr	9/18/18	IEP Meeting, .75 hr
Schmid, Renee	Nightingale	Extra Duty	\$40/hr	9/10-9/25/18	IEP Meetings, 3 hrs
Shuffield, Jamie	Nightingale	Hourly	\$25	9/15/18	SIPPS, 5 hrs
Smith, April	Lakeview	Hourly	\$25	9/6-9/28/18	ELD, 50 hrs
Smith, Timothy	Lakeview	Extra Duty	\$50/ea	9/6-9/12/18	JH Sports Supervisor, 2 games
Stapp, Haylee	Patterson	Extra Duty	\$47.10/hr	9/6-9/17/18	IEP Meetings, 3.5 hrs
Sternjacob, Zachary	Orcutt	Extra Duty	\$40/hr	9/10-9/13/18	Worked Prep, 6 hrs
Sullivan, Katherine	Olga Reed	Extra Duty	\$40/hr	9/11-9/15/18	Training, 9.25 hrs

\*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/ STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Trujillo, Elizabeth	Nightingale	Extra Duty	\$40/hr	9/20/18	IEP Meeting, .5 hr
Taira, Myrna	Nightingale	Extra Duty	\$40/hr	9/11-9/12/18	IEP Meetings, 2 hrs
Taubenheim, Michael	Orcutt	Extra Duty	\$40/hr	9/5-9/13/18 9/6-9/27/18	Worked Prep, 3 hrs Detention, 7 hrs
VanAllen, William	Lakeview	Extra Duty	\$40/hr	9/6-9/27/18	Detention, 7 hrs
Vidal, Jerred	Lakeview	Extra Duty	\$40/hr	9/5-9/27/18	After School Computer Lab, 4 hrs
Voss, Caitlin	Dunlap	Extra Duty	\$40/hr	9/13/18	IEP Meeting, 1 hr
Westhoff, Kazan	Nightingale	Extra Duty	\$47.10/hr	9/27/18	IEP Meeting, .5 hr
Whitted, Dana	Olga Reed	Hourly	\$25	9/6-9/27/18 9/6-9/28/18	Enrichment, 8.5 hrs Intervention, 72 hrs
Yamaichi, Anna	Olga Reed	Hourly	\$25	9/6-9/28/18 9/6-9/28/18	Enrichment, 8.5 hrs Title 1, 69.25 hrs
Yamamoto, Alana	Dunlap	Extra Duty	\$47.10/hr	9/11/18	IEP Meeting, .75 hr
York, Sarah	Patterson	Hourly	\$25	9/5-9/28/18	SIPPS, 110.5 hrs

\*To be prorated

## Warrants

These materials are not included in this copy of the agenda. The warrants are available for review at the District Office, 500 Dyer Street, Orcutt, CA. Monday-Friday from 7:30 am – 4:30 pm.

This procedure is in compliance with the Public Document Law, Government Code Section Number 6257.

**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
October 10, 2018**

**CALL TO ORDER**

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, October 10, 2018, beginning with Dr. Peterson calling Public Session to order at 6:52 p.m. The Pledge of Allegiance was led by Liz Phillips. Members Present: Buchanan, Peterson, Hatch, Phillips, and Morinini. Administrators Present: Blow, Con, and Fell. Absent: Edds, and Salucci. It was moved by Bob Hatch seconded by Liz Phillips and carried to adjourn to Closed Session at 6:55 p.m. Ayes: Buchanan, Peterson, Hatch, Phillips and Morinini.

**RECONVENE TO PUBLIC SESSION**

The meeting reconvened to Public Session at 7:20 p.m. Dr. Peterson reported that no action was taken in closed session. It was moved by Liz Phillips, seconded by Bob Hatch and carried to adopt the October 10, 2018, agenda as presented. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

**SUPERINTENDENT'S REPORT**

OJHS Robotics Coach Ginger Fredriks and her students did a presentation on robotics. Eric Melsheimer, President of OCAF gave an update on the OCAF Membership Drive, Chalk Festival and Board Development.

**PUBLIC COMMENT**

Phyllis Jackson gave a CSEA update.

**Written Communication**

The District received correspondence from the Santa Barbara County Office of Education informing the district that the 2018-19 Adopted Budget was approved. Dr. Blow received an email from a new Parent; Ms. Tanner wanted the Board to know that she and her husband are very pleased with Joe Nightingale and their daughter's growth and development since she started at Joe Nightingale.

**CONSENT AGENDA ITEMS**

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Hiring of Additional Coaches for 2018-19
- D. Approval of Warrants
- E. Minutes, Regular Board Meeting, September 12, 2018
- F. Minutes, Special Board Meeting, September 25, 2018
- G. Board Policy 0410, Nondiscrimination in District Programs and Activities, for second reading
- H. Board Policy 0420.41 E, Charter School Oversight, for second reading
- I. Board Policy 2210, Administrative Discretion Regarding Board Policy, for second reading
- J. Board Policy 3516, Emergencies and Disaster Preparedness Plan, for second reading
- K. Board Policy 3514, Environmental Safety, for second reading
- L. Board Policy 3514.1, Transportation for School Related Trips, for second reading
- M. Board Bylaw 9310, Board Bylaws, for second reading
- N. Dannis, Woliver, Kelley (DWK) agreement for 2018-19
- O. Williams/Valenzuela Uniform Complaints Quarterly Report

It was moved by Liz Phillips, seconded by Bob Hatch, and carried to approve Consent Agenda Items A through O, as submitted. Ayes: Peterson, Morinini, Hatch, Phillips and Buchanan.

**ACTION AGENDA ITEMS**

**Board Policy 0415, Equity**

It was moved by Liz Phillips, seconded by Bob Hatch and carried to approve Board Policy 0415, Equity, for the first reading and that it be placed on the next Consent Agenda for the second reading. Ayes: Peterson, Morinini, Hatch, Phillips and Buchanan.

### **Acceptance of Gifts:**

It was moved by Liz Phillips, seconded by Lisa Morinini, and carried to approve Lakevie JHS \$200 cash donation, \$100 cash donation and Olga Reed \$500 cash donation, and that a letter of acceptance and appreciation be forwarded to Jeffrey Tuckness, Jason and Ann Murie Torres, Alison Wrigley Rusack and Geoffery Clafin Rusack. Ayes: Peterson, Morinini, Hatch, Phillips and Buchanan.

### **AB1200 Public Disclosure of Proposed Collective Bargaining Agreement, California School Employees Association, and Management**

It was moved by Bob Hatch, seconded by Lisa Morinini and carried to approve the AB1200 Public Disclosure of proposed Collective Bargaining Agreement, California School Employees Association, and Management, as submitted. Ayes: Peterson, Morinini, Hatch, Phillips and Buchanan.

### **Award Bid for the Portable Roofing Projects**

It was moved by Bob Hatch, seconded by Rob Buchanan and carried to approve the Award Bid for the Portable Roofing Projects to L & L Construction, as submitted. Ayes: Peterson, Morinini, Hatch, Phillips and Buchanan.

### **The Garland Company CMAS Material Contract No. 4-01-56-006A, Supplement No. 4**

It was moved by Lisa Morinini, seconded by Liz Phillips and carried to approve The Garland Company CMAS Material Contract No. 4-01-56-006A, Supplement No. 4, as submitted. Ayes: Peterson, Morinini, Hatch, Phillips and Buchanan.

### **Notice of Completion for Demolition Project**

It was moved by Bob Hatch, seconded by Liz Phillips and carried to ratify the Notice of Completion to the Demolition project, as submitted. Ayes: Peterson, Morinini, Hatch, Phillips and Buchanan.

### **Board Policy 5123, Students Promotion/Acceleration/Retention**

It was moved by Liz Phillips, seconded by Lisa Morinini and carried to approve Board Policy 5123, Students Promotion/Acceleration/Retention for the first reading and that it be placed on the next Consent Agenda for the second reading. Ayes: Peterson, Morinini, Hatch, Phillips and Buchanan.

### **Ratification of Agreement with, California School Employees' Association (CSEA), Employees and Public Disclosure of Proposed Collective Bargaining Agreement**

It was moved by Liz Phillips, seconded by Lisa Morinini and carried to approve the negotiated agreement with California School Employees' Association (CSEA) effective, July 1, 2018. Ayes: Peterson, Morinini, Hatch, Phillips and Buchanan.

### **Ratification of Agreement with, Orcutt Union School District Confidential Employees, Certificated Management and Classified Management**

It was moved by Bob Hatch, seconded by Lisa Morinini and carried to ratify the agreement with Orcutt Union School District Confidential Employees, Certificated Management and Classified Management. Ayes: Peterson, Morinini, Hatch, Phillips and Buchanan.

### **Approval of Compensation Increase for Contracted Positions**

It was moved by Bob Hatch, seconded by Liz Phillips and carried to approve the Compensation Increase for Contracted Positions, Dr. Holly Edds, Assistant Superintendent, Educational Services, Susan Salucci, Assistant Superintendent, Human Resource, Walter Con, Assistant Superintendent, Business Services and Kirby Fell, Chief Technology Officer. Ayes: Peterson, Morinini, Hatch, Phillips and Buchanan.

### **Addendum No. 2 to Superintendent Contract – Dr. Deborah Blow**

It was moved by Lisa Morinini, seconded by Liz Phillips and carried to ratify Addendum No. 2 to the contract for Dr. Deborah Blow, Superintendent. Ayes: Peterson, Morinini, Hatch, Phillips and Buchanan.

### **Board Policy 4140, 4240, Bargaining Units**

It was moved by Liz Phillips, seconded by Bob Hatch and carried to adopt Board Policy 4140, 4240, Bargaining Units, for the first reading and that it be placed on the next Consent Agenda for the second reading. Ayes: Peterson, Morinini, Hatch, Phillips, and Morinini.

**Board Policy 4158, 4258, 4358, Employee Security**

It was moved by Liz Phillips, seconded by Lisa Morinini and carried to approve Board Policy 4158, 4258, 4358, Security, for the first reading and that it be placed on the next Consent Agenda for the second reading. Ayes: Peterson, Morinini, Hatch, Phillips, and Buchanan.

**Brandman University Supervised Internship Agreement**

It was moved by Lisa Morinini, seconded by Liz Phillips, and carried to approve Brandman University Supervised Internship Agreement, as submitted. Ayes: Peterson, Morinini, Hatch, Phillips, and Morinini.

**Brandman University Supervised Fieldwork Agreement**

It was moved by Lisa Morinini, seconded by Liz Phillips, and carried to approve Brandman University Supervised Fieldwork Agreement, as submitted. Ayes: Peterson, Morinini, Hatch, Phillips, and Morinini.

**Hiring of Jeri Sharpe on a Variable Term Waiver for Elementary Physical Education (Pine Grove)**

It was moved by Liz Phillips, seconded by Lisa Morinini, and carried to approve the use of a Provisional Internship (PIP) to hire Jeri Sharpe on a Variable Term Waiver Elementary Physical Education Teacher at Pine Grove Elementary for 2018-19. Ayes: Peterson, Morinini, Hatch, Phillips and Buchanan.

**Educational Technology Academy Purchases**

It was moved by Lisa Morinini, seconded by Liz Phillips, and carried to approve Educational Technology Academy Purchases, as submitted. Ayes: Peterson, Morinini, Hatch, Phillips, and Morinini.

**ITEMS FROM THE BOARD**

Wished the board candidates good luck on the November 6<sup>th</sup> election.

**GENERAL ANNOUNCEMENTS**

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, November 14, 2018, with Closed Session beginning at 6:45 p.m. followed by Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

**ADJOURN**

It was moved by Liz Phillips, seconded by Bob Hatch and carried to adjourn the meeting at 7:59 p.m.

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Deborah L. Blow, Ed.D. Board Secretary

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Lisa Morinini, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES  
SPECIAL CURRICULUM BOARD MEETING  
October 24, 2018**

**CALL TO ORDER**

A special curriculum meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday October 24, 2018 beginning with Dr. Peterson calling Public Session to order at 6:00 p.m. Joe Dana led the Pledge of Allegiance. Members Present: Peterson, Morinini, Hatch, and Phillips. Absent: Buchanan. Administrators Present: Blow, Con, Edds, Fell and Salucci. Also present principals Jenee Severance, Kate McInerney, Julie Kozel, Leslie Wagonseller, Joe Schmidt, Kelly Osborne, Jonathan Dollahite, and Joe Dana. It was moved by Bob Hatch, seconded by Lisa Morinini and carried to adopt the October 24, 2018 agenda, as presented. Ayes: Peterson, Morinini, Hatch and Phillips. Absent: Buchanan

**SUPERINTENDENT'S REPORT**

Each principal had the opportunity to share with the Board several of the highlights of their Single School Plan for Student Achievement. The plans will be brought to the Board for approval at the regular board meeting on November 14, 2018.

**ADJOURN TO CLOSED SESSION**

It was moved by Lisa Morinini, seconded by Bob Hatch and carried to adjourn to Closed Session at 6:50 pm.

**RECONVENE TO PUBLIC SESSION**

The meeting reconvened to Public Session at 7:05 p.m. and Dr. Peterson reported that no action was taken in Closed Session.

**ADJOURN**

It was moved by Liz Phillips, seconded by Bob Hatch and carried to adjourn the meeting at 7:06 p.m.

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Deborah Blow, Ed.D., Board Secretary

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Lisa Morinini, Clerk of the Board



ORCUTT UNION SCHOOL DISTRICT
REQUEST FOR ACCEPTANCE OF GIFT

SCHOOL: Olga Reed School

Date: 10-5-18

DONOR: Name: Carl and Charlene Abeloe

Address: PO Box 406

Phone No. Los Olivos, Ca 93140

GIFT: Item Donated 35 pumpkins or Cash Donation \$ (Fill in if money is donated)

Designated for: Olga Reed School Harvest Festival

General Description: A lot of fresh pumpkins medium and small decorative sizes

Model No.: Condition: [X] New [X] Used

Value (estimated): 130.00

Purpose of Gift: The pumpkins are to be used at our festival as the school determines.

Will gift be purchased through Business Services Office? [ ] Yes [ ] No

Donor Conditions of Acceptance:

INSTALLATION AND OPERATION (If answer to A is yes, answer B and C)

A. Will gift require installation? [ ] Yes [ ] No

B. What type of installation is required?

C. Will donor pay installation costs? [ ] Yes [ ] No

D. Will there be operating costs? If yes, what type? [ ] Yes [ ] No

Acceptance Requested By (OUSD Staff Member): Kathleen Stevenson

Acceptance Approved By (Administrator): [Signature]

RECOMMENDATIONS: Principal or District Representative

BOARD ACTION: Date Accepted:

Date Denied:

Please submit request to the Superintendent's Office.

(If denied, explanation is on reverse side of this form.)





ORCUTT UNION SCHOOL DISTRICT
REQUEST FOR ACCEPTANCE OF GIFT

SCHOOL: Orcutt Junior High Date: 10/05/2018

DONOR: Name: Douglas Moxness
Address: 2381 Turnstone Street, Arroyo Grande CA 93420
Phone No. (805) 441 - 4221

GIFT: Item Donated See Attached Doc or Cash Donation \$ None
Designated for: ELO Enrichment with Mr. Streeper in the Culinary Arts Classroom
General Description: Upright Bass, Amplifier, Bass Amplifier, Etc...
Model No.: See Attached Doc Condition: [X] New [X] Used
Value (estimated): Easily \$2 000 (agreed value with donor). Can provide receipts if needed
Purpose of Gift: Music Lessons - ELO Enrichment with Mr. Streeper
Will gift be purchased through Business Services Office? [ ] Yes [X] No
Donor Conditions of Acceptance: A receipt for tax purposes

INSTALLATION AND OPERATION (If answer to A is yes , answer B and C)

- A. Will gift require installation? [ ] Yes [X] No
B. What type of installation is required?
C. Will donor pay installation costs? [ ] Yes [ ] No
D. Will there be operating costs? [ ] Yes [X] No
If yes, what type?
No operating costs.

Acceptance Requested By (OUSD Staff Member): [Signature]
Acceptance Approved By (Administrator): [Signature]
RECOMMENDATIONS: Principal or District Representative

BOARD ACTION: Date Accepted: Date Denied:

Please submit request to the Superintendent's Office. (If denied, explanation is on reverse side of this form.)

10/05/2018

## Donation Information

### Upright Bass

\*Kay Bass Viol. Model number M-3, ¼ size Bass, 1961. Serial #43467

This bass is in very good condition professionally set up and refurbished by Ron Saul Engineering in S.L.O. the fret board is in excellent condition, no cracks in body with only normal dings and scratches from use. Bass is currently outfitted with Labella black coated steel strings. Bass includes an upright stand and a high end Mooradian padded gig bag for travel. Recommended for a student or as a travel bass, there was only a thousand of these made. Valued at \$1,600.00.

### Amplification

\*Gallien-Krueger, (GK) Model #MB150S, Serial #1F9912E4115050

Powered Amplifier for Bass or Guitar.

\*12" Custom speaker cabinet, build by R.L. Saul Engineering in San Luis Obispo.

\*Combined Value of bass head and speaker cabinet is at \$400.00.

Total donation of music gear, \$2,000.00.



ORCUTT UNION SCHOOL DISTRICT
REQUEST FOR ACCEPTANCE OF GIFT

SCHOOL: Shaw Elementary School Date: 10/11/2018

DONOR: Name: Jim Malins
Address: 912 Calle de la Rose, Santa Maria, CA 93455
Phone No.: 805-478-6446

GIFT: Item Donated Office and School Supplies or Cash Donation \$
Designated for: Teachers/Staff/Students
General Description: Office and school supplies
Model No.: Condition: [X] New [X] Used
Value (estimated): \$800.00
Purpose of Gift: Supplies for the school to use.
Will gift be purchased through Business Services Office? [ ] Yes [X] No
Donor Conditions of Acceptance:

INSTALLATION AND OPERATION (If answer to A is yes, answer B and C)

- A. Will gift require installation? [ ] Yes [X] No
B. What type of installation is required?
C. Will donor pay installation costs? [ ] Yes [X] No
D. Will there be operating costs? [ ] Yes [X] No
If yes, what type?

Acceptance Requested By (OUSD Staff Member): Natalie Montoya / Office Manager
Acceptance Approved By (Administrator):
RECOMMENDATIONS: Principal or District Representative

BOARD ACTION: Date Accepted: Date Denied:

Please submit request to the Superintendent's Office. (If denied, explanation is on reverse side of this form.)



# ORCUTT UNION SCHOOL DISTRICT

## REQUEST FOR ACCEPTANCE OF GIFT

**SCHOOL:** Shaw Elementary School Date: 10/11/2018

**DONOR:** Name: Hyunmi Lee  
Address: 3834 Mira Loma Dr, Santa Maria Ca 93455  
Phone No. \_\_\_\_\_

**GIFT:** Item Donated \_\_\_\_\_ or Cash Donation \$ 200.00  
(Fill in if money is donated)

Designated for: Robotics supplies

General Description: \_\_\_\_\_

Model No.: \_\_\_\_\_ Condition:  New  Used

Value (estimated): \_\_\_\_\_

Purpose of Gift: supplies

Will gift be purchased through Business Services Office?  Yes  No

Donor Conditions of Acceptance: \_\_\_\_\_

### INSTALLATION AND OPERATION (If answer to A is yes , answer B and C)

A. Will gift require installation?  Yes  No

B. What type of installation is required? \_\_\_\_\_

C. Will donor pay installation costs?  Yes  No

D. Will there be operating costs?  Yes  No  
If yes, what type? \_\_\_\_\_

Acceptance Requested By (OUSD Staff Member): Natalie Montoya / Office Manager

Acceptance Approved By (Administrator): *J. Juarez*

RECOMMENDATIONS: Principal or District Representative \_\_\_\_\_

BOARD ACTION: Date Accepted: \_\_\_\_\_ Date Denied: \_\_\_\_\_

Please submit request to the Superintendent's Office. (If denied, explanation is on reverse side of this form.)



ORCUTT UNION SCHOOL DISTRICT
REQUEST FOR ACCEPTANCE OF GIFT

SCHOOL: Joe Nightingale School Date: October 10, 2018

DONOR: Name: The Comcast Foundation
Address: 1701 JFK Boulevard, Philadelphia, PA. 19103-2838
Phone No. Unknown

GIFT: Item Donated or Cash Donation \$ 5,091.17
Designated for: Comcast Cares Day 2018
General Description: Check #16229
Model No.: N/A Condition: [X] New [X] Used
Value (estimated): \$5,091.17
Purpose of Gift: To use as the administration sees fit.
Will gift be purchased through Business Services Office? [ ] Yes [X] No
Donor Conditions of Acceptance: None

INSTALLATION AND OPERATION (If answer to A is yes, answer B and C)

- A. Will gift require installation? [ ] Yes [XX] No
B. What type of installation is required? N/A
C. Will donor pay installation costs? [ ] Yes [XX] No
D. Will there be operating costs? [ ] Yes [XX] No
If yes, what type?

Acceptance Requested By (OUSD Staff Member): Terry Garnica, Office Manager
Acceptance Approved By (Administrator): Kate McInerney, Principal
RECOMMENDATIONS: Principal or District Representative

BOARD ACTION: Date Accepted: Date Denied:
Please submit request to the Superintendent's Office. (If denied, explanation is on reverse side of this form.)

**2018/2019 RESOLUTION #5  
ORCUTT UNION SCHOOL DISTRICT  
RECOGNITION OF JIM PETERSON  
RETIRING BOARD MEMBER**

WHEREAS, Jim Peterson, has served with distinction on the Orcutt Union School District Board since June, 2006 (12 yrs.)

WHEREAS, during this time, there have been many accomplishments, too numerous to mention, but we would like to name a few.

WHEREAS, Jim, provided leadership with fiscal oversight during challenging economic times, and is leaving the district in a better place than he found it.

WHEREAS, Jim, had the vision and willingness to take a risk to support and open the Orcutt Academy Charter School in 2007.

WHEREAS, Jim, was involved with the process to absorb Casmalia School District in 2008, and the Lapsation process to absorb the Los Alamos School District in 2011.

WHEREAS, Jim, was supportive and encouraging during the Orcutt Academy K-8 and Olga Reed movement to combine sites.

WHEREAS, Jim, hired two Superintendents during his 12 years in office.

WHEREAS, in November 2016 Jim supported the Measure G Bond campaign, and subsequent facility improvements across the district.

WHEREAS, Jim plays in the annual “Shoes for Students” golf tournament every year.

WHEREAS, his kindness, energy and graciousness enriched all those fortunate to know and work with him.

NOW, THEREFORE, BE IT RESOLVED that the District School Board of Trustees recognizes Jim Peterson, for his long and devoted service and extend to him this statement of appreciation for his wonderful contributions to the Orcutt Union School District.

On behalf of the Orcutt Union School District Board of Trustees this 14<sup>th</sup> day of November, 2018.

\_\_\_\_\_  
Lisa Morinini, Clerk of the Board

\_\_\_\_\_  
Rob Buchanan, Board Member

\_\_\_\_\_  
Liz Phillips, Board Member

\_\_\_\_\_  
Bob Hatch, Board Member

**2018/2019 RESOLUTION #6  
ORCUTT UNION SCHOOL DISTRICT  
RECOGNITION OF BOB HATCH  
RETIRING BOARD MEMBER**

WHEREAS, Bob Hatch, has served with distinction on the Orcutt Union School District Board since January, 2002 (16 yrs.)

WHEREAS, during this time there have been many accomplishments, too numerous to mention, but we would like to name a few.

WHEREAS, Bob, provided leadership with fiscal oversight during challenging economic times, and is leaving the district in a better place than he found it.

WHEREAS, Bob, had the vision and willingness to take a risk to support and open the Orcutt Academy Charter School in 2007.

WHEREAS, Bob, was involved with the process to absorb Casmalia School District in 2008, and the Lapsation process to absorb the Los Alamos School District in 2011.

WHEREAS, Bob, was supportive and encouraging during the Orcutt Academy K-8 and Olga Reed movement to combine sites.

WHEREAS, Bob, served as Liaison for the Santa Maria Valley Industry in Education.

WHEREAS, Bob hired three Superintendent's during his 16 years in office.

WHEREAS, in November 2016 Bob supported the Measure G Bond campaign, and subsequent facility improvements across the district.

WHEREAS, Bob has served as a Board Member of the Orcutt Children Art's Foundation.

WHEREAS, Bob, has been dedicated to Disaster Preparedness for not only our District, but also for our community and surrounding areas.

WHEREAS, his kindness, energy and graciousness enriched all those fortunate to know and work with him.

NOW, THEREFORE, BE IT RESOLVED that the District School Board of Trustees recognizes Bob Hatch, for his long and devoted service and extend to him this statement of appreciation for his wonderful contributions to the Orcutt Union School District.

On behalf of the Orcutt Union School District Board of Trustees this 14<sup>th</sup> day of November, 2018.

\_\_\_\_\_  
Jim Peterson, President of the Board

\_\_\_\_\_  
Lisa Morinini, Clerk of the Board

\_\_\_\_\_  
Liz Phillips, Board Member

\_\_\_\_\_  
Rob Buchanan, Board Member

**2018/2019 RESOLUTION #4  
ORCUTT UNION SCHOOL DISTRICT  
RECOGNITION OF ROB BUCHANAN  
RETIRING BOARD MEMBER**

WHEREAS, Rob Buchanan, has served with distinction on the Orcutt Union School District Board since November, 1994 (24 yrs.)

WHEREAS, during this time there have been many accomplishments, too numerous to mention, but we would like to name a few.

WHEREAS, Rob, supported Measure P Bond, in June, 1999, for school site modernization.

WHEREAS, Rob, rallied to get air conditioning in our school buildings.

WHEREAS, Rob, participated in the building of the Lakeview Gym, in 2002

WHEREAS, Rob, provided the leadership with fiscal oversight during challenging economic times, and is leaving the district in a better place than he found it.

WHEREAS, Rob, had the vision and willingness to take a risk to support and open the Orcutt Academy Charter School in 2007.

WHEREAS, Rob, was involved with the process to absorb Casimira School District in 2008, and the Lapsation process to absorb the Los Alamos School District in 2011.

WHEREAS, Rob, was supportive and encouraging during the Orcutt Academy K-8 and Olga Reed movement to combine sites.

WHEREAS, Rob, hired four Superintendent's during his 24 years in office.

WHEREAS, Rob, served on the District Health Benefits Committee.

WHEREAS, Rob, provided support and his facility for the Measure G Campaign, and subsequent facility improvements.

WHEREAS, his kindness, energy and graciousness enriched all those fortunate to know and work with him.

NOW, THEREFORE, BE IT RESOLVED that the District School Board of Trustees recognizes Rob Buchanan, for his long and devoted service and extend to him this statement of appreciation for his wonderful contributions to the Orcutt Union School District.

On behalf of the Orcutt Union School District Board of Trustees this 14<sup>th</sup> day of November, 2018.

\_\_\_\_\_  
Jim Peterson, President of the Board

\_\_\_\_\_  
Lisa Morinini, Clerk of the Board

\_\_\_\_\_  
Liz Phillips, Board Member

\_\_\_\_\_  
Bob Hatch, Board Member






**BOARD OF TRUSTEES**

ROB BUCHANAN  
ROBERT HATCH  
LISA MORININI  
DR. JAMES PETERSON  
LIZ PHILLIPS

DEBORAH BLOW, Ed.D.  
*District Superintendent*  
WALTER CON  
*Assistant Superintendent*  
HOLLY EDDS, Ed.D.  
*Assistant Superintendent*  
SUSAN SALUCCI  
*Assistant Superintendent*  
KIRBY FELL  
*Chief Technology Officer*

Where a Dedicated Staff Means  
**KIDS COME FIRST**

TO: Board of Trustees  
Deborah Blow Ed.D.

FROM: Walter Con   
Assistant Superintendent, Business Services

BOARD MEETING DATE: November 14, 2018

BOARD AGENDA ITEM: Board Policy 1400, Relations Between Other Governmental Agencies and the Schools

BACKGROUND: Policy revised to delete material regarding the use of school facilities as a polling place, now addressed in BP 1330 - Use of School Facilities. Policy adds material on collaboration with local government agencies, formerly in BP 1020 - Youth Services.

RECOMMENDATION: I recommend that the Board of Trustees approve Board Policy 1400, Relations Between Other Governmental Agencies and the Schools, as presented for first reading.

FUNDING: N/A

## Community Relations

### RELATIONS BETWEEN OTHER GOVERNMENTAL AGENCIES AND THE SCHOOLS

The **Governing Board** of Trustees believes that district efforts to provide a high-quality education for students in the community can be enhanced by collaboration with other government and public agencies that are responsibility for the health, safety, and welfare of youth. The **district Board and Superintendent or designee** shall initiate and maintain good working relationships with representatives of **local these agencies to maximize student and family access to support services that will help students achieve to their highest potential.** ~~in order to help district schools and students make use of the resources which governmental agencies can provide.~~

(cf. 0450 - Comprehensive Safety Plan)  
 (cf. 5030 – Student Wellness)  
~~(cf. 1020 – Youth Services)~~  
 (cf. 5131.6 - Alcohol and Other Drugs)  
 (cf. 5141.32 - Health Screening for School Entry)  
~~(cf. 1330 – Use of School Facilities)~~  
~~(cf. 3515.2 – Disruptions)~~  
~~(cf. 3515.3 – District Police/Security Department)~~  
~~(cf. 3515.5 – Sex Offender Notification)~~  
~~(cf. 3516 – Emergencies and Disaster Preparedness Plan)~~  
~~(cf. 5030 – Student Wellness)~~  
~~(cf. 5131.7 – Weapons and Dangerous Instruments)~~  
~~(cf. 5141.22 – Infectious Diseases)~~  
 (cf. 5141.4 - Child Abuse Prevention and Reporting)  
 (cf. 5141.32 - Health Screening for School Entry)  
 (cf. 5141.52 - Suicide Prevention)  
 (cf. 5141.6 - School Health Services)  
 (cf. 5146 - Married/Pregnant/Parenting Students)  
 (cf. 5148 - Child Care and Development)  
 (cf. 5148.2 - Before/After School Programs)  
 (cf. 5148.3 - Preschool/Early Childhood Education)  
 (cf. 6164.2 - Guidance/Counseling Services)  
 (cf. 6173 - Education for Homeless Children)  
 (cf. 6173.1 - Education for Foster Youth)  
~~(cf. 5145.11 – Questioning and Apprehension)~~  
~~(cf. 5145.12 – Search and Seizure)~~  
~~(cf. 7131 – Relations with Local Agencies)~~

The Board shall initiate or participate in collaborative relationships with city and county elected officials to design and coordinate multi-agency programs that respond to the needs of children and families and provide more efficient use of district and community resources. To further such collaborations, the Board may establish or participate in formal structures for governance teams to regularly meet and discuss issues of mutual concern.

(cf. 0200 - Goals for the School District)  
 (cf. 9140 - Board Representatives)

The Superintendent and appropriate staff shall cooperate with government and public agencies in the planning and implementation of joint projects or activities within the

## **Community Relations**

### **RELATIONS BETWEEN OTHER GOVERNMENTAL AGENCIES AND THE SCHOOLS**

community. The Superintendent or designee may designate a coordinator to ensure effective implementation of the district's responsibilities in any such collaborative project.

In order to identify priorities for services, the Board shall encourage a periodic assessment of children's needs within the community, which may include, but not be limited to, needs based on poverty, child abuse and neglect, poor physical or mental health, substance abuse, violence, homelessness, placement in foster care, or lack of access to child care. The needs assessment should also examine the extent to which those needs are being met through existing services in the district and in the community, the costs of providing those services, and any gaps, delay, or duplication of services.

The Board shall approve the services to be offered by the district, the resources that will be allocated to support collaboration, any use of school facilities for services, and any development or joint use of facilities with other jurisdictions. All agreements with other agencies to coordinate services or share resources shall be in writing. The Board may establish joint powers agreements or memorandums of understanding, when feasible, to formalize the responsibilities and liabilities of all parties in a collaborative activity.

(cf. 1330 - Use of School Facilities)  
(cf. 1330.1 - Joint Use Agreements)  
(cf. 3100 - Budget)

The Superintendent or designee shall work with interagency partners to explore funding opportunities available through each agency, state and national grant programs, and/or private foundations for youth service coordination and delivery.

In order to facilitate service delivery or determination of eligibility for services, the district may share information with other appropriate agencies as long as the parent/guardian consents and the information is shared in accordance with laws pertaining to confidentiality and privacy.

(cf. 3553 - Free and Reduced Price Meals)  
(cf. 5125 - Student Records)

The Board shall receive regular reports of progress toward the identified goals of the collaborative effort. The reports may include, but not be limited to, feedback from staff and families regarding service delivery, numbers of children and families served, specific indicators of conditions of children, and indicators of system efficiency and cost effectiveness.

(cf. 0500 - Accountability)

The Board shall communicate with the community about the district's collaborative efforts and the conditions of children within the schools. The Board may advocate for local, state, and national policies, programs, and initiatives designed to improve the conditions of children and youth.

## RELATIONS BETWEEN OTHER GOVERNMENTAL AGENCIES AND THE SCHOOLS

(cf. 1100 - Communication with the Public)  
(cf. 1160 - Political Processes)  
(cf. 9000 - Role of the Board)  
(cf. 9322 - Agenda/Meeting Materials)

~~The district may enter into agreements with other agencies which involve the exchange of funds or reciprocal services. Such agreements shall be approved by the Board and executed in writing.~~

### Elections/Voter Registration

~~If a city or county elections official specifically requests the use of a school building as a polling place, the Board shall allow its use for such purpose. The Board may authorize the use of school buildings as polling places on any election day, and may also authorize the use of school buildings, without cost, for the storage of voting machines and other vote tabulating devices. If school will be in session, the Superintendent or designee shall identify to elections officials the specific areas of the school buildings not occupied by school activities that will be allowed for use as polling places. (Elections Code 12283)~~

~~(cf. 6111 - School Calendar)~~

~~When a school is used as a polling place, the Superintendent or designee shall provide the elections official a site with an adequate amount of space that will allow the precinct board to perform its duties in a manner that will not impede, interfere, or interrupt the normal process of voting and shall make a telephone line for Internet access available for use by local elections officials if so requested. He/she shall make a reasonable effort to ensure that the site is accessible to disabled persons. (Elections Code 12283)~~

~~(cf. 0410 - Nondiscrimination in District Programs and Activities)~~

~~The Superintendent or designee shall designate a contact person at each high school for the Secretary of State to contact in order to facilitate the distribution of voter registration forms to eligible students. The Superintendent or designee shall provide the address, phone number, and email address of each contact person to the Secretary of State. (Elections Code 2148)~~

~~To encourage students to participate in the elections process when they are eligible, the Superintendent or designee shall determine the most effective means of distributing the voter registration forms provided by the Secretary of State including, but not limited to, distributing the forms at the start of the school year, with orientation materials, at central locations, and/or with graduation materials.~~

~~(cf. 6142.3 - Civic Education)~~

*Legal Reference:*  
EDUCATION CODE

**RELATIONS BETWEEN OTHER GOVERNMENTAL AGENCIES AND THE SCHOOLS**

8800-8807 Healthy Start support services for children

10900-10914.5 Cooperative community recreation programs

49073 Privacy of student records

49075 Parent/guardian permission for release of student records

49557.2 Sharing of information for MediCal eligibility

~~12400 Authority to receive and expend federal funds~~

~~12405 Authority to participate in federal programs~~

~~17050 Joint use of library facilities~~

~~17051 Joint use of park and recreational facilities~~

~~32001 Fire alarms and drills~~

~~32288 Notice of safety plan~~

~~35160 Authority of governing boards~~

~~35160.1 Broad authority of school districts~~

~~48902 Notification of law enforcement agencies~~

~~48909 District attorney may give notice student drug use, sale or possession~~

~~49305 Cooperation of police and California Highway Patrol~~

~~49402 Contracts with city, county or local health departments~~

~~49403 Cooperation in control of communicable disease and immunization~~

~~51202 Instruction in personal and public health and safety~~

**HEALTH AND SAFETY CODE**

120440 Immunization records; release to local health departments

130100-130155 Early childhood development; First 5 Commission

**ELECTIONS CODE**

~~2145-2148 Distribution of voter registration forms~~

~~12283 Polling places: schools~~

**WELFARE AND INSTITUTIONS CODE**

~~828 Disclosure of information minors by law enforcement agency~~

~~828.1 School district police department; disclosure of juvenile criminal records~~

5850-5883 Mental Health Services Act

18961.5 Computerized database; families at risk for child abuse; sharing of information

18980-18983.8 Child Abuse Prevention Coordinating Council

18986-18986.30 Interagency Children's Services Act

18986.40-18986.46 Multidisciplinary services teams

18986.50-18986.53 Integrated day care program

18987.6-18987.62 Family-based services

**MANAGEMENT RESOURCES:**

**CITIES, COUNTIES AND SCHOOLS PARTNERSHIP PUBLICATIONS**

Healthy Children, Healthy Communities: An Action Guide for California Communities, 2006

Stretching Community Dollars: Cities, Counties and School Districts Building for the Future, 2006

**YOUTH LAW CENTER PUBLICATIONS**

Model Form for Consent to Exchange Confidential Information among the Members of an Interagency Collaborative, 1995

**WEB SITES**

CSBA: <http://www.csba.org>

California Secretary of State: <http://www.ss.ca.gov>

California Voter Foundation: <http://www.calvoter.org>

California Department of Education, Learning Support: <http://www.cde.ca.gov/ls>

California Department of Public Health: <http://www.cdph.ca.gov>

California Department of Social Services: <http://www.dss.cahwnet.gov>

California State Association of Counties: <http://www.csac.counties.org>

Children Now: <http://www.childrennow.org>

Cities, Counties, and Schools Partnership: <http://www.ccspartnership.org>

First 5 California: <http://www.cfcf.ca.gov>

League of California Cities: <http://www.cacities.org>

Youth Law Center: <http://www.ylc.org>

Policy Adopted: ~~11/8/06~~ 11/14/18

ORCUTT UNION SCHOOL DISTRICT  
Orcutt, California



**BOARD OF TRUSTEES**

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*Chief Technology Officer*

Where a Dedicated Staff Means  
**KIDS COME FIRST**

TO: Board of Trustees  
Deborah Blow, Ed.D.

FROM: Walter Con   
Assistant Superintendent, Business Services

BOARD MEETING DATE: November 14, 2018

BOARD AGENDA ITEM: Board Policy 3320, Claims and Actions Against the District

BACKGROUND: New policy addresses the applicability of the Government Claims Act to certain claims for money or damages against the district, and to reflect new court decision (Big Oak Flat-Groveland Unified School District v. Superior Court of Tuolumne Court) which upheld the district's right to require that a claim be submitted using district procedures before a lawsuit may be filed. Regulation also updated to expand section on "Time Limitations."

RECOMMENDATION: I recommend that the Board of Trustees adopt the new Board Policy 3320, Claims and Actions Against the District, as presented for first reading.

FUNDING: N/A

**CLAIMS AND ACTIONS AGAINST THE DISTRICT**

The Governing Board desires to conduct district operations in a manner that minimizes risk, protects district resources, and promotes the health and safety of students, staff, and the public. Any and all claims for money or damages against the district shall be presented to and acted upon in accordance with the Government Claims Act or other applicable state or district procedures, as well as the district's joint powers authority (JPA) agreement or other insurance coverage.

(cf. 3530 - Risk Management/Insurance)

(cf. 5143 - Insurance)

Any claim for money or damages not governed by the Government Claims Act (Government Code 810-996.6) or specifically excepted by Government Code 905 shall be presented and acted upon in accordance with district-established procedures consistent with the manner and time limitations specified in the accompanying administrative regulation, unless a procedure for processing such claims is otherwise provided by state or federal law or regulation. (Government Code 935)

Upon notice to the district of a claim, the Superintendent or designee shall take all necessary steps to protect the district's rights under any applicable contractual agreements, including the right to indemnification from its insurance or other coverage provider.

In accordance with Government Code 935.4, the Board delegates to the Superintendent the authority to allow, compromise, or settle claims of \$50,000 or less pursuant to any conditions of coverage in the district's JPA agreement or insurance coverage.

**Roster of Public Agencies**

Within 10 days of any change in the name of the district, the mailing address of the Board, or the names and addresses of the Board president, the Board clerk or secretary, or other Board members, the Superintendent or designee shall file the updated information with the Secretary of State and the County Clerk. (Government Code 53051)

**Legal Reference:**

EDUCATION CODE

35200 Liability for debts and contracts

35202 Claims against districts; applicability of Government Code

CODE OF CIVIL PROCEDURE

340.1 Damages suffered as result of childhood sexual abuse

GOVERNMENT CODE

800 Cost in civil actions

810-996.6 Claims and actions against public entities

6500-6536 Joint exercise of powers

53051 Information filed with secretary of state and county clerk



**CLAIMS AND ACTIONS AGAINST THE DISTRICT**

BP 3320 (b)

**PENAL CODE**

72 Fraudulent claims

**COURT DECISIONS**

Big Oak Flat-Groveland Unified School District v. Superior Court of Tuolumne County, (2018) 21 Cal.App.5th 403

City of Stockton v. Superior Court, (2007) 42 Cal. 4th 730

Connelly v. County of Fresno, (2006) 146 Cal.App.4th 29

CSEA v. South Orange Community College District, (2004) 123 Cal.App.4th 574

CSEA v. Azusa Unified School District, (1984) 152 Cal.App.3d 580

Management Resources:

**WEB SITES**

California Secretary of State's Office: <http://www.sos.ca.gov>

Policy Adopted 11/14/18

Orcutt Union School District  
Orcutt, California



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Where a Dedicated Staff Means  
**KIDS COME FIRST**

TO: Board of Trustees  
Deborah Blow, Ed.D.

FROM: Walter Con   
Assistant Superintendent, Business Services

BOARD MEETING DATE: November 14, 2018

BOARD AGENDA ITEM: Board Policy 3515.21, Unmanned Aircraft Systems (Drones)

BACKGROUND: New policy addresses strategies for avoiding disruption and maintaining the safety, security, and privacy of individuals when the district grants permission for a person or entity to operate an unmanned aircraft system (drone) on or over district property. Policy reflects federal regulations and Federal Aviation Administration guidance, and provides that the district shall only grant permission if the planned activity supports the district's own instructional, co-curricular, extracurricular, or operational purposes.

RECOMMENDATION: I recommend that the Board of Trustees approve the new Board Policy 3515.21, Unmanned Aircraft Systems (Drones), as presented for first reading.

FUNDING: N/A

**UNMANNED AIRCRAFT SYSTEMS (DRONES)**

The Governing Board recognizes that unmanned aircraft or aerial systems (drones) may be a useful tool to enhance the instructional program and assist with district operations. In order to avoid disruption and maintain the safety, security, and privacy of students, staff, and visitors, any person or entity desiring to use a drone on or over district property shall submit a written request for permission to the Superintendent or designee.

(cf. 1330 - Use of School Facilities)  
(cf. 1330.1 - Joint Use Agreements)  
(cf. 5142 - Safety)

A small unmanned aircraft system or drone is an aircraft weighing less than 55 pounds that is operated remotely without the possibility of direct human intervention from within or on the aircraft and the associated elements, including communication links and controls, required for the pilot to operate the aircraft safely and efficiently. It does not include model aircraft or rockets such as those which are radio controlled and used only for hobby or recreational purposes. (49 USC 40101 Note; 14 CFR 107.3)

The Superintendent or designee may grant permission to district employees and students for the use of drones only if the planned activity supports instructional, co-curricular, extracurricular, athletic, or operational purposes. Such uses may include, but are not limited to, instruction in science, technology, engineering, and math (STEM), the arts, or other subjects; maintenance of grounds and facilities; and campus security. When used for instructional purposes, there shall be a clear and articulable connection between drone technology and the course curriculum. Students shall only operate a drone on or over district property under the supervision of a district employee as part of an authorized activity.

The Superintendent or designee may grant permission to other persons or entities under terms and conditions to be specified in a memorandum of understanding.

Any person or entity requesting to operate a drone on or over district property, including a district employee, shall provide a description of the type of operation requested, flight location, date and time of the planned flight, anticipated duration, and whether photos and/or video will be taken. As applicable, the applicant shall also present a copy of his/her Certificate of Waiver or Authorization or exemption issued by the Federal Aviation Administration.

Any person or entity, other than a district employee or student, who is requesting or operating a drone on or over district property shall agree to hold the district harmless from any claims of harm to individuals or property resulting from the operation of the drone and provide proof of adequate liability insurance covering such use.

(cf. 3530 - Risk Management/Insurance)

In determining whether to grant permission for the requested use of a drone, the Superintendent or designee shall consider the intended purpose of the activity and its potential impact on safety,

**UNMANNED AIRCRAFT SYSTEMS (DRONES)**

security, and privacy. The decision of the Superintendent or designee shall be final.

Any person authorized to use a drone on district property shall sign an acknowledgment that he/she understands and will comply with the terms and conditions of the district's policy, federal law and regulations, state law, and any local ordinances related to the use of drones.

When any use of drones is authorized, the Superintendent or designee shall notify the drone operator of the following conditions:

1. The operator is responsible for complying with applicable federal, state, and/or local laws and regulations, including federal safety regulations pursuant to 14 CFR 107.15-107.51 which include, but are not limited to, requirements that the drone not be flown at night, above 400 feet in altitude, or over any people unless they are in a covered structure or stationary vehicle. The operator shall maintain the visual line of sight with the drone at all times.
2. The drone shall be kept away from any area reasonably considered private, including, but not limited to, restrooms, locker rooms, and individual homes.
3. The district reserves the right to rescind the authorization for use of drones at any time. The Superintendent or designee may remove any person engaged in unauthorized drone use on district property and/or may confiscate the drone. He/she may also shut down the operation of any authorized drone use whenever the operator fails to comply with the terms of the authorization or the use interferes with district activity, creates electronic interference, or poses unacceptable risks to individuals or property.

(cf. 3515.2 - Disruptions)

Any student or staff member violating this policy shall be subject to disciplinary action in accordance with district policies and procedures.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Legal Reference:

UNITED STATES CODE, TITLE 49

40101 Note Unmanned aircraft systems

CODE OF FEDERAL REGULATIONS, TITLE 14

107.1-107.205 Small unmanned aircraft systems, especially:

107.12 Requirement for a remote pilot certificate with a small UAS rating

107.15-107.51 Operating rules; safety

107.53-107.79 Remote pilot certification

**Business and Noninstructional Operations**

BP 3515.21 (a)

**UNMANNED AIRCRAFT SYSTEMS (DRONES)**

Management Resources:

FEDERAL AVIATION ADMINISTRATION PUBLICATIONS

Educational Use of Unmanned Aircraft Systems (UAS), Memorandum, May 4, 2016

WEB SITES

Federal Aviation Administration: <http://www.faa.gov/uas>

Policy Adopted 11/14/18

Orcutt Union School District  
Orcutt, California




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Where a Dedicated Staff Means  
**KIDS COME FIRST**

TO: Board of Trustees  
Deborah Blow, Ed.D

FROM: Walter Con   
Assistant Superintendent, Business Services

BOARD MEETING DATE: November 14, 2018

BOARD AGENDA ITEM: Accounting of Developer Fees for the 2017-18 Fiscal Year (Annual Report) and Five-Year Developer Fee Report

BACKGROUND: School districts collecting developer fees are required to make available to the public information on the status of developer fee collections and expenditures and to make periodic findings with respect to that portion of the account or fund remaining unexpended, whether committed or uncommitted, in accordance with Sections 66006(b) and 66001(d) of the Government Code.

Developer fees are to be used for growth related construction, equipment, modernization, and to provide equitable facilities among all Orcutt schools. These funds are audited annually and are part of the annual financial report presented to the Board of Trustees. Orcutt Union School District has combined its annual and five-year developer fee reporting obligation into a single report, attached for your review.

RECOMMENDATION: I recommend that the Board of Trustees approve the attached Annual and Five-Year Developer Fee Report as submitted.

FUNDING: N/A

**DEVELOPER FEE REPORT**  
**FISCAL YEAR ENDING JUNE 30, 2018**

**Background**

A school district collecting developer fees is required to make available to the public information on the status of developer fee collections and expenditures and to make periodic findings with respect to that portion of the account or fund remaining unexpended, whether committed or uncommitted, in accordance with Sections 66006(b)(1) and 66001(d)(1) of the Government Code.

The Orcutt Union School District ("District") has combined its reporting obligation into this single report, presented below.

**FISCAL YEAR DEVELOPER FEE REPORT**

As required by Government Code section 66006(b), this portion of the report provides the public with the following information for the last fiscal year:

**A. A brief description of the type of fee in the account or fund:**

The District's capital facilities account ("Fund 25") contains fees collected from residential and commercial-industrial development during the 2017~2018 fiscal year as follows:

<b>TABLE 1</b>		
<b>TYPE OF FEE</b>	<b>AMOUNT OF FEE</b>	<b>DATE</b>
Level 1 - Residential	\$2.41 / sq. ft.	Last Collected: June 30,2018
Level 1 - Commercial / Industrial	\$0.39 / sq. ft.	Last Collected: June 30, 2018

**B. The amount of the fee:**

See Table 1, above. Note: Total fees calculated are \$3.48 / sq. ft. for Residential and \$0.56 / sq. ft. for Commercial/Industrial. Pursuant to the Level I Developer Fee Split Agreement, dated May 18, 2018, the District shares developer fees with Santa Maria Joint Union High School District under which it allocates 69% of each fee type totals to be allocated to the District. The District's portion (69%) of the Level I fees during the 2017~2018 fiscal year is indicated above.

**The beginning and ending balance of the account:**

1. The beginning balance on July 1, 2017 was \$3,707,128.26
2. The ending balance on June 30, 2018 was \$4,458,322.44

- C. The amount of the fees collected and the interest earned during the annual reporting period:**

TABLE 2		
TYPE OF FEE	AMOUNT COLLECTED	INTEREST EARNED
Level 1 – Residential/Commercial/Industrial	\$744,566.51	\$48,095.58

- D. Identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees, during the reporting period:**

TABLE 3		
PROJECT NAME	AMOUNT OF FEES EXPENDED	% OF THE PROJECT FUNDED WITH FEES
1. District Staff Administration for collection of Developer Fees	\$32,599.16	100%
2. Preparation of Developer Fee Justification Study (Schoolworks, Inc.)	\$8,908.75	100%
<b>TOTAL</b>	\$41,467.91	

- E. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete:**

There are no current incomplete projects that utilize these fees. However, the District intends to use the amounts in Fund 25 to fund upcoming: leases, purchases, and installation of student housing facilities in anticipation of the portable replacement projects, expansions and improvements to school sites, and administrative costs for implementing these programs.

- F. A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan:**

There were no interfund transfers or loans made in this fiscal year.

- G. The amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001.**

No refunds were made in this fiscal year, and no refunds are required under applicable law.



## FINANCIAL REPORT

As required by Government Code section 66001(d), this portion of the report makes the proposed five (5)-year findings with respect to remaining developer fees unexpended, whether committed or uncommitted:

**A. Identify the purpose to which the fee is to be put:**

See Table 4, below.

**B. Demonstrate a reasonable relationship between the fee and the purpose for which it is charged:**

See Table 4, below.

**C. Identify all sources and amounts of funding anticipated to complete financing incomplete improvements identified in paragraph (2) of subdivision (a):**

See Table 4, below.

**D. Designate the approximate dates on which the funding referred to in subparagraph (c) is expected to be deposited into the appropriate account or fund:**

See Table 4, below.

TABLE 4				
PROJECTS	REASONABLE RELATIONSHIP TO FEE	SOURCES OF FUNDING	AMOUNTS OF FUNDING	DATE(S) FUNDS WILL BE DEPOSITED
Orcutt Academy High School Restroom Modernization estimated completion date 6/30/19	To address impacts to facilities from new developments in order to maintain existing level of service.	• Developer Fees	\$329,000.00	All funds have been received.
Olga Reed Elementary School Classroom Modernization estimated completion date 12/31/19	To address impacts to facilities from new developments in order to maintain existing level of service.	• Developer Fees	\$1,300,000.00	All funds have been received.
Olga Reed Elementary School Restroom Modernization estimated completion date 12/31/19	To address impacts to facilities from new developments in order to maintain existing level of service.	• Developer Fees	\$263,000.00	All funds have been received.

Olga Reed Elementary School Cafeteria Modernization estimated completion date 12/31/19	To address impacts to facilities from new developments in order to maintain existing level of service.	• Developer Fees	\$834,000.00	All funds have been received.
Joe Nightingale Elementary School Portable Classroom Replacement estimated completion date 2022	To address impacts to facilities from new developments in order to maintain existing level of service.	• Developer Fees	\$6,900,000.00	Fiscal Years 2018-19 through 2022-2023
Science Classrooms at Orcutt Academy High School, Orcutt Junior High School, Lakeview Junior High School estimated completion date 2022	To address impacts to facilities from new developments in order to maintain existing level of service.	• Developer Fees	\$6,900,000.00	Fiscal Years 2018-19 through 2022-2023

*Any member of the public may request detailed information regarding developer fees by contacting the District's Assistant Superintendent of Business Services. Please refer to the District website for additional information on the District's current Site Assessment & Master Plan, as well as for current Developer Fee information.*

**E. FINDINGS**

The Orcutt Union School District has:

1. Expended developer fees for public improvements solely and exclusively for the purpose or purposes for which the fee was collected.
2. Levied, collected or imposed no fee to be used for general revenue purposes.
3. Deposited developer fees in a separate fund or account (Fund 25) in a manner that has avoided commingling of those fees with other funds.
4. Made available to the public specified information relating to the fee, interest, other income, expenditures, and refunds occurring during the 2017-2018 fiscal year within 180 days of the close of the fiscal year.

END OF REPORT.



Holly Edds – Assistant Superintendent, Educational Services  
hedds@orcutt-schools.net

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To: Dr. Deborah Blow, Superintendent

From: Dr. Holly Edds, Assistant Superintendent, Educational Services

Board Meeting Date: November 14, 2018

Board Agenda Item: School Site Plans for Ralph Dunlap, Pine Grove, Joe Nightingale, Patterson Road, Alice Shaw, Olga Reed, Lakeview, and Orcutt Junior High School

Background: In 2001, the California Legislature amended the planning requirement for schools that participate in state and federal categorical programs. These changes streamline the planning process and consolidate the plans for all categorical funds expended at each school site under the umbrella of one plan. These plans are revised annually by each school site council.

Recommendation: This evening the Single School Plans for Student Achievement are submitted for board approval as required in California statute. Staff recommends these be approved as submitted.

## **School Site Plans**

**These materials are not included in this copy of the agenda. The Single School Plans are available for review at the District Office, 500 Dyer Street, Orcutt, CA, Monday – Friday from 7:30 am – 4:30 pm.**

**This procedure is in compliance with the Public Document Law, Government Code Section Number 6257.**



Holly Edds – Assistant Superintendent, Educational Services  
hedds@orcutt-schools.net

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To: Dr. Deborah Blow, Superintendent

From: Holly Edds, Assistant Superintendent, Educational Services

Board Meeting Date: November 14, 2018

Board Agenda Item: Approval of Music in the Park Band Trip

Background: This field trip request from the Orcutt Union School District Band Programs exceeds the district requirements as outlined in Board Policy 6153; therefore, it must be submitted for Board Approval. The field trip is scheduled to take place April 15-17, 2019.

Orcutt Union School District Band Program is requesting approval of a field trip to Orange County, CA to attend the Music in the Park Festival. The trip is planned for approximately 70 students (7-8), with supervision provided by OUSD teachers Josie Coburn and approximately 6-8 parents have also requested to attend the event.

The trip is scheduled for departure on the morning of Friday, April 15, 2019 and will be returning on Sunday, April 17, 2019.

Planned activities for the trip include:

**Performance Venue:**  
Placentia High School, Placentia CA

**Awards Ceremony/Fun Day:**  
Disneyland, Anaheim CA

Recommendation: Staff recommends the Board of Trustees approve the Music in the Park Band Trip

Funding: The cost for this year's trip is funded through fundraising efforts as well as donations by individual students and their families to fully cover the cost. The cost for students is approximately \$150 which includes hotel, breakfast, transportation via charter bus/rental vehicles driven by the teachers, and music festival fee. Ticket to Disneyland is \$100 per student and families are asked to donate for this ticket, however no students will be denied access due to lack of funds. Students are able to offset the cost through participation in four fundraisers that are planned to help cover costs.